

WHEATLAND COUNTY - COUNCIL TIMESHEET - 2026

COUNCILLOR: Keith Clayton
February 2026

EMPLOYEE ID: 12208



DATES	DESCRIPTION	ASB KM	KM	FULL DAY PER DIEM	PARTIAL DAY PER DIEM	DESCRIPTION/RESOLUTION
01						
02						
03	01- Council Meeting		42	1		
04						
05						
06						
07						
08						
09	03 - ASB Meeting	42			1	ASB Summer Tour
10	02 - MPC Meeting		42		0.25	
	Public Presentation Committee				0.25	
	Committee of the Whole				0.5	
11						
12	Other Meeting - Approved by Policy		42	1		CAO Interviews
13						
14						
15						
16						
17	01- Council Meeting		42	1		
18						
19						
20						
21						Councillor Biggar Coffee & Conversation
22						
23						
24	01- Council Meeting		42		1	Special Council Meeting
25						
26						
27						
28						
TOTALS		42.00	210.00	3.00	3.00	

DESCRIPTION	GL	QTY	RATE	TOTAL
AG SERVICE BOARD - PARTIAL	2-62-11-2153-00	1.00	137.70	137.70
AG. SERVICE BOARD - FULL	2-62-11-2153-00	-	279.39	-
COMMITTEES - PARTIAL	2-11-00-2155-00	0.75	137.70	103.28
COMMITTEES - FULL	2-11-00-2155-00	1.00	279.39	279.39
COUNCIL - PARTIAL	2-11-00-2155-00	1.00	137.70	137.70
COUNCIL - FULL	2-11-00-2155-00	2.00	279.39	558.78
MUNICIPAL PLANNING COMMISSION - PARTIAL	2-61-00-2153-00	0.25	137.70	34.43
MUNICIPAL PLANNING COMMISSION - FULL	2-61-00-2153-00	-	279.39	-
CONFERENCE, CONVENTION - PARTIAL	2-11-00-2155-00	-	137.70	-
CONFERENCE, CONVENTION - FULL	2-11-00-2155-00	-	279.39	-
COUNCIL HONORARIUM-REEVE	2-11-00-2151-00	-	3,494.73	-
COUNCIL HONORARIUM-DEPUTY REEVE	2-11-00-2151-00	-	2,927.67	-
COUNCIL HONORARIUM-COUNCIL	2-11-00-2151-00	1.00	2,921.63	2,921.63
TOTAL				4,172.90

Councillor Signature: *Keith A. Clayton*

Approved by: *Sherry Zaus*

COUNCIL/BOARD MEMBER EXPENSE REPORT

DATE : February 2026
 EMPLOYEE: Keith Clayton
 DEPARTMENT: LEGISLATIVE

VENDOR # : _____
 CHEQUE # : _____

		Please fill in date of travel						Total	GST	Net
Reimbursable costs	GL									
Travel/Flight	2-11-00-2211-00							-	-	-
Lodging	2-11-00-2213-00							-	-	-
Meals	2-11-00-2212-00							-	-	-
Parking/Auto Rental/Taxi	2-11-00-2214-00							-	-	-
Other X ASB Conf	2-11-00-2235-00							-	-	-
Total Travel and Other Costs- From Receipts								-	-	-
Travel costs-flat rate	GL	Dates	Description			Rate	Days/KM	Total	GST	Net
Lodging	2-11-00-2213-00					130.00		-	-	-
Meals	2-11-00-2212-00					60.00		-	-	-
Breakfast	2-11-00-2212-00					10.00		-	-	-
Lunch	2-11-00-2212-00					20.00		-	-	-
Dinner	2-11-00-2212-00					30.00		-	-	-
Conference	2-11-00-2214-00					50.00		-	-	-
ASB Milage	2-62-11-2211-00					0.73	42.00	30.66	1.46	29.20
Other Milage	2-11-00-2211-00					0.73	210.00	153.30	7.30	146.00
Total Per Diem and Mileage Costs								183.96	8.76	175.20

EMPLOYEE SIGNATURE:	<i>Keith A. Clayton</i>	TOTAL NET EXPENSES	175.20
SUPERVISOR SIGNATURE:	<i>Sherry Baes</i>	GST	8.76
		TOTAL REIMBURSMENT	183.96

** A \$100 allowance per month for cellular phone has been added to each councilor's pay through payroll. **