

WHEATLAND COUNTY - COUNCIL TIMESHEET - 2026

COUNCILLOR: Keith Clayton
January 2026

EMPLOYEE ID: 12208



DATES	DESCRIPTION	ASB KM	KM	FULL DAY PER DIEM	PARTIAL DAY PER DIEM	DESCRIPTION/RESOLUTION
01						
02						
03						
04						
05						
06						
07						
08						
09						
10						
11						
12	03 - ASB Meeting	42			1	ASB Summer Tour
13	01- Council Meeting		42	1		
	Other Meeting - Approved by Policy		54		1	Open House at Lyalta
14	02 - MPC Meeting		42	0.5		
	03 - ASB Meeting			0.5		
15						
16						
17						
18						
19	Other Meeting - Approved by Policy		42	1		Local Authorities Elected Officials Course
20						
21						
22						
23						
24	Marigold Library Committee		28		1	
25						
26						
27						
28						
29						
30						
31						
TOTALS		42.00	208.00	3.00	3.00	

DESCRIPTION	GL	QTY	RATE	TOTAL
AG SERVICE BOARD - PARTIAL	2-62-11-2153-00	1.00	137.70	137.70
AG. SERVICE BOARD - FULL	2-62-11-2153-00	0.50	279.39	139.70
COMMITTEES - PARTIAL	2-11-00-2155-00	2.00	137.70	275.40
COMMITTEES - FULL	2-11-00-2155-00	1.00	279.39	279.39
COUNCIL - PARTIAL	2-11-00-2155-00	-	137.70	-
COUNCIL - FULL	2-11-00-2155-00	1.00	279.39	279.39
MUNICIPAL PLANNING COMMISSION - PARTIAL	2-61-00-2153-00	-	137.70	-
MUNICIPAL PLANNING COMMISSION - FULL	2-61-00-2153-00	0.50	279.39	139.70
CONFERENCE, CONVENTION - PARTIAL	2-11-00-2155-00	-	137.70	-
CONFERENCE, CONVENTION - FULL	2-11-00-2155-00	-	279.39	-
COUNCIL HONORARIUM-REEVE	2-11-00-2151-00	-	3,494.73	-
COUNCIL HONORARIUM-DEPUTY REEVE	2-11-00-2151-00	-	2,927.67	-
COUNCIL HONORARIUM-COUNCIL	2-11-00-2151-00	1.00	2,921.63	2,921.63
TOTAL				4,172.90

Councillor Signature: *Keith A. Clayton*

Approved by: *Sherry Baus*

COUNCIL/BOARD MEMBER EXPENSE REPORT

DATE : January 2026
 EMPLOYEE: Keith Clayton
 DEPARTMENT: LEGISLATIVE

VENDOR # : _____
 CHEQUE # : _____

		Please fill in date of travel						Total	GST	Net
Reimbursable costs	GL									
Travel/Flight	2-11-00-2211-00							-	-	-
Lodging	2-11-00-2213-00							-	-	-
Meals	2-11-00-2212-00							-	-	-
Parking/Auto Rental/Taxi	2-11-00-2214-00							-	-	-
Other X ASB Conf	2-11-00-2235-00							-	-	-
Total Travel and Other Costs- From Receipts								-	-	-
Travel costs-flat rate	GL	Dates	Description	Rate	Days/KM	Total	GST	Net		
Lodging	2-11-00-2213-00			130.00		-	-	-		
Meals	2-11-00-2212-00			60.00		-	-	-		
Breakfast	2-11-00-2212-00			10.00		-	-	-		
Lunch	2-11-00-2212-00			20.00		-	-	-		
Dinner	2-11-00-2212-00			30.00		-	-	-		
Conference	2-11-00-2214-00			50.00		-	-	-		
ASB Milage	2-62-11-2211-00			0.73	42.00	30.66	1.46	29.20		
Other Milage	2-11-00-2211-00			0.73	208.00	151.84	7.23	144.61		
Total Per Diem and Mileage Costs						182.50	8.69	173.81		

EMPLOYEE SIGNATURE: Keith A. Clayton

SUPERVISOR SIGNATURE: Sherry Zaus

TOTAL NET EXPENSES	173.81
GST	8.69
TOTAL REIMBURSMENT	182.50

** A \$100 allowance per month for cellular phone has been added to each councilor's pay through payroll. **