

WHEATLAND COUNTY - COUNCIL TIMESHEET - 2025

COUNCILLOR: Donna Biggar
December 2025

EMPLOYEE ID: 10048



DATES	DESCRIPTION	ASB KM	KM	FULL DAY PER DIEM	PARTIAL DAY PER DIEM	DESCRIPTION/RESOLUTION
01	Other Committees - By Resolution	64			1	ASB Summer Tour
02	01- Council Meeting		64	1		
	Wheatland Regional Partnership Committee				1	
03						
04	Community Futures Wild Rose		60		1	
05						
06						
07						
08						
09	02 - MPC Meeting		64		1	
10						
11						
12						
13						
14						
15						
16	01- Council Meeting		64	1		
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
TOTALS		64.00	252.00	2.00	4.00	

DESCRIPTION	GL	QTY	RATE	TOTAL
AG SERVICE BOARD - PARTIAL	2-62-11-2153-00	-	136.57	-
AG. SERVICE BOARD - FULL	2-62-11-2153-00	-	273.14	-
COMMITTEES - PARTIAL	2-11-00-2155-00	3.00	136.57	409.71
COMMITTEES - FULL	2-11-00-2155-00	-	273.14	-
COUNCIL - PARTIAL	2-11-00-2155-00	-	136.57	-
COUNCIL - FULL	2-11-00-2155-00	2.00	273.14	546.28
MUNICIPAL PLANNING COMMISSION - PARTIAL	2-61-00-2153-00	1.00	136.57	136.57
MUNICIPAL PLANNING COMMISSION - FULL	2-61-00-2153-00	-	273.14	-
CONFERENCE, CONVENTION - PARTIAL	2-11-00-2155-00	-	136.57	-
CONFERENCE, CONVENTION - FULL	2-11-00-2155-00	-	273.14	-
COUNCIL HONORARIUM-REEVE	2-11-00-2151-00	-	3,416.50	-
COUNCIL HONORARIUM-DEPUTY REEVE	2-11-00-2151-00	-	2,862.13	-
COUNCIL HONORARIUM-COUNCIL	2-11-00-2151-00	1.00	2,856.22	2,856.22
TOTAL				3,948.78

Councillor Signature:

Approved by:

COUNCIL/BOARD MEMBER EXPENSE REPORT

DATE : December 2025

VENDOR # : _____


EMPLOYEE: Donna Biggar

CHEQUE #: _____

DEPARTMENT: LEGISLATIVE

		<i>Please fill in date of travel</i>						Total	GST	Net
Reimbursable costs	GL									
Travel/Flight	2-11-00-2211-00							-	-	-
Lodging	2-11-00-2213-00							-	-	-
Meals	2-11-00-2212-00							-	-	-
Parking/Auto Rental/Taxi	2-11-00-2214-00							-	-	-
Other X ASB Conf _____	2-11-00-2235-00							-	-	-
Total Travel and Other Costs- From Receipts								-	-	-
Travel costs-flat rate	GL	Dates	Description	Rate	Days/KM	Total	GST	Net		
Lodging	2-11-00-2213-00			130.00		-	-	-		
Meals	2-11-00-2212-00			60.00		-	-	-		
Breakfast	2-11-00-2212-00			10.00		-	-	-		
Lunch	2-11-00-2212-00			20.00		-	-	-		
Dinner	2-11-00-2212-00			30.00		-	-	-		
Conference	2-11-00-2214-00			50.00		-	-	-		
ASB Milage (over 5000)	2-62-11-2211-00			0.72	64.00	46.08	2.19	43.89		
Other Milage (over 5000)	2-11-00-2211-00			0.72	252.00	181.44	8.64	172.80		
Total Per Diem and Mileage Costs						227.52	10.83	216.69		

EMPLOYEE SIGNATURE: _____


SUPERVISOR SIGNATURE: _____


TOTAL NET EXPENSES	216.69
GST	10.83
TOTAL REIMBURSEMENT	<u>227.52</u>

** A \$100 allowance per month for cellular phone has been added to each councilor's pay through payroll. **