

WHEATLAND COUNTY - COUNCIL TIMESHEET - 2023

COUNCILLOR: Donna Biggar
October 2023

EMPLOYEE ID: 10048



DATES	DESCRIPTION	ASB KM	KM	FULL DAY PER DIEM	PARTIAL UP TO 4 HOURS DAYTIME	PARTIAL UP TO 4 HOURS EVENING	DESCRIPTION/RESOLUTION
01							
02							
03	01- Council Meeting		64		1		
04	03 - ASB Meeting	64			1		
05	Central Zone - RMA - District 2		40	1			
06							
07							
08							
09							
10	02 - MPC Meeting		64		1		
	Intermunicipal Development Plan		64			1	
11							
12							
13							
14							
15							
16							
17	01- Council Meeting		64	1			
18							
19							
20							
21							
22							
23							
24							
25	WFCSS		64			1	
26							
27							
28							
29							
30							
31							
TOTALS		64.00	360.00	2.00	3.00	2.00	

DESCRIPTION	GL	QTY	RATE	TOTAL
AG SERVICE BOARD - PARTIAL EVENING	2-62-11-2155-00	-	187.52	-
AG SERVICE BOARD - PARTIAL DAYTIME	2-62-11-2155-00	1.00	128.29	128.29
AG. SERVICE BOARD - FULL	2-62-11-2155-00	-	256.58	-
COMMITTEES - PARTIAL EVENING	2-11-00-2155-00	2.00	187.52	375.04
COMMITTEES - PARTIAL DAYTIME	2-11-00-2155-00	-	128.29	-
COMMITTEES - FULL	2-11-00-2155-00	1.00	256.58	256.58
COUNCIL - PARTIAL EVENING	2-11-00-2155-00	-	187.52	-
COUNCIL - PARTIAL DAYTIME	2-11-00-2155-00	1.00	128.29	128.29
COUNCIL - FULL	2-11-00-2155-00	1.00	256.58	256.58
MUNICIPAL PLANNING COMMISSION - PARTIAL EVENING	2-61-00-2153-00	-	187.52	-
MUNICIPAL PLANNING COMMISSION - PARTIAL DAYTIME	2-61-00-2153-00	1.00	128.29	128.29
MUNICIPAL PLANNING COMMISSION - FULL	2-61-00-2153-00	-	256.58	-
CONFERENCE, CONVENTION - PARTIAL EVENING	2-11-00-2155-00	-	187.52	-
CONFERENCE, CONVENTION - PARTIAL DAYTIME	2-11-00-2155-00	-	128.29	-
CONFERENCE, CONVENTION - FULL	2-11-00-2155-00	-	256.58	-
COUNCIL HONORARIUM-REEVE	2-11-00-2151-00	-	3,209.36	-
COUNCIL HONORARIUM-DEPUTY REEVE	2-11-00-2151-00	-	2,688.60	-
COUNCIL HONORARIUM-COUNCIL	2-11-00-2151-00	1.00	2,683.05	2,683.05
TOTAL				3,956.12

Councillor Signature:

Approved by:

COUNCIL/BOARD MEMBER EXPENSE REPORT

DATE : October 2023
 EMPLOYEE: Donna Biggar
 DEPARTMENT: LEGISLATIVE

VENDOR # : _____
 CHEQUE # : _____

		Please fill in date of travel						Total	GST	Net
Reimbursable costs	GL									
Travel/Flight	2-11-00-2211-00							-	-	-
Lodging	2-11-00-2213-00							-	-	-
Meals	2-11-00-2212-00							-	-	-
Parking/Auto Rental/Taxi	2-11-00-2214-00							-	-	-
Other <u>ASB Conf</u>	2-62-11-2236-00							-	-	-
Total Travel and Other Costs- From Receipts								-	-	-
Travel costs-flat rate	GL	Dates	Description			Rate	Days/KM	Total	GST	Net
Lodging	2-11-00-2213-00					130.00		-	-	-
Meals	2-11-00-2212-00					60.00		-	-	-
Breakfast	2-11-00-2212-00					10.00		-	-	-
Lunch	2-11-00-2212-00					20.00		-	-	-
Dinner	2-11-00-2212-00					30.00		-	-	-
Conference	2-11-00-2214-00					50.00		-	-	-
ASB Milage	2-62-11-2211-00					0.68	64.00	43.52	2.07	41.45
Other Milage	2-11-00-2211-00					0.68	360.00	244.80	11.66	233.14
Total Per Diem and Mileage Costs								288.32	13.73	274.59

EMPLOYEE SIGNATURE: 

SUPERVISOR SIGNATURE: 

TOTAL NET EXPENSES	274.59
GST	13.73
TOTAL REIMBURSMENT	<u>288.32</u>

** A \$100 allowance per month for cellular phone has been added to each councilor's pay through payroll. **