



Move on Older Home/Building – Previously Constructed or Un-Certified
NOTE: Attached decks and/or attached garages will be required to be permitted separately

- ✓ Permit Application
 - Signature
 - Mailing Address
 - Contact Number
 - Email Address
 - Blue sign/fire number, civic address, legal description and/or land location
- ✓ Development Permit
- ✓ Any evidence showing when building was constructed (*for residential applications*)
- ✓ Site Plan showing location of proposed construction, property lines, dimensions, adjacent buildings and/or structures, north arrow, etc.
- ✓ Floor Plan(s) drawn to scale of all levels showing walls, doors, windows, room names, dimensions, smoke alarms, CO detectors, etc.
- ✓ Foundation Detail
 - Foundation, Piling or Block layout
- ✓ Professional Involvement documentation (*if applicable*)
- ✓ Energy Code documentation (*if home is placed on basement*)
- ✓ Additional information as required.