



### **Building Permit Application Checklist**

*Note: All applications must provide sufficient information to show that the proposed work will conform to the Alberta Building Code and whether or not it may affect adjacent properties.*

### **Energy Code Details**

*The following is pertinent to new construction and additions of any size.*

Do I need the Energy Code information for my project? Here are some guidelines, please consult with our office and Safety Code Officer to confirm for your specific project.

Is your building heated? ·

- → No. Energy Code not required
- Yes → Is it for personal storage & parking? → Yes → Energy Code not required
- Does your personal storage building have an office? → Yes → Energy Code required
- Is it a shop/workshop → Yes → Yes, Energy Code required
- Is it industrial or commercial → Yes, Energy Code required

- Does my attached garage require energy code information?  
No, it is considered an unconditioned space, even if it is heated. No energy code information required.
- Does my commercial addition require Energy Code details?  
An addition over 100 sq ft for a commercial or industrial building requires Energy Code information.
- If am adding a covered deck, porch or 3 season space. Do I need Energy Code information?  
No, those are considered unconditioned spaces and Energy Code would not be required.
- I am moving on a labeled home or older home on a basement. Does Energy Code apply?  
Yes, any conditioned/heated residential space of any square footage required Energy Code information.

### **Who can I call:**

- ✓ New Home Energy | Ken Holtrop  
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- ✓ Advanced Energy Advisors | Kent Pearson  
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