



## CERTIFICATE OF COMPLIANCE APPLICATION FORM

### REQUIRED DOCUMENTATION

Prior to accepting payment, the following documentation must accompany this application:

- One of the following 3 options:
  - 1) Two (2) original paper copies, OR
  - 2) A digital copy of the RPR may be submitted, provided it is PDF format, 11" X 17" scale, and received directly from the Registered Alberta Land Surveyor who prepared it; OR
  - 3) If the RPR is more than 2 (two) years old but less than 5 (five) years old, a Statutory Declaration (a signed and commissioned affidavit), may be provided. The declaration must state that the RPR is accurate, and that no changes have been made to the property since the RPR was completed.
  
- Payment of Residential Compliance Request, \$100.00 (No GST), OR
  
- Payment of Commercial/Industrial/Other, Compliance Request, \$125.00 (No GST)

### Office Use Only

Date Received \_\_\_\_\_

Fee \_\_\_\_\_

Roll # \_\_\_\_\_

Land Use District \_\_\_\_\_

### NOTE

- The County will review the Real Property Report (RPR) to determine whether or not the developments shown on the Report meet the requirements of the Land Use Bylaw. A stamp of Compliance will be given if all Land Use Bylaw requirements are met. If there are non-compliant structures/developments, the County will provide a letter outlining the issue(s) and return all RPR's and letter to applicant.
- The Compliance Certificate letter issued by the County may confirm the zoning of the parcel and that the use of the land or structures are in accordance with the regulations of the Land Use Bylaw. The Compliance Certificate letter may also indicate the setback requirements and specify if any development permits have been issued for the parcel.
- Fees are collected each time a Real Property Report and Certificate of Compliance review is requested.

### DELIVERY METHOD

- Regular Mail (Complete applicant portion of form)
- Phone for Pick-up

Contact Name: \_\_\_\_\_

Phone #: \_\_\_\_\_



**PROPERTY LOCATION**

Alberta Township Grid System: LSD \_\_\_\_\_ Section \_\_\_\_\_ TWP \_\_\_\_\_ Range \_\_\_\_\_ W4M

Legal Land Description: Lot \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_

Civic Address: \_\_\_\_\_

**APPLICANT & OWNER INFORMATION (Please Print)**

Applicant Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Alternate: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Registered Owner(s)** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Alternate: \_\_\_\_\_

Email Address: \_\_\_\_\_

**PAYMENT INFORMATION:**

Please pay in person at the Wheatland County Administration Office or fill out the Credit Card Authorization Form:

<https://wheatlandcounty.ca/documents/credit-card-authorization-form/>