



**Request for Assessment Information  
Assessed Person's Property MGA 299 Request Form Current Tax Year**

The purpose of this form is for an assessed person, or their authorized agent, to request information per Municipal Government Act section 299, "information to show how the assessor prepared the assessment of that person's property" that may not be available on the Wheatland County website.

To be a valid request, one form must be completed and submitted for each requested property roll. Upon receipt of the completed form and payment of the fee as identified on Master Fee Schedule, Wheatland County Assessment Department will compile and provide the requested information within 15 days. The form may be rejected if: it is illegible, incomplete or non-payment of applicable fee. For assistance, please contact Wheatland County Assessment Department at (403)934-3321.

**Part A: Property Assessment Information Request:** (please print)

1. Is the Requestor the:  Property Owner or  Agent (if agent, also complete Part B)
2. Roll # and name of the assessed person as noted on the Combined Property Assessment & Tax Notice:  
Property Roll #: \_\_\_\_\_ Owner Name: \_\_\_\_\_  
Contact Name (if different from above): \_\_\_\_\_  
Contact Phone: \_\_\_\_\_ Contact email: \_\_\_\_\_
3. Description of information requested \_\_\_\_\_  
\_\_\_\_\_

**Part B: Agent Information** (if applicable, please print)

Agent Company Name: \_\_\_\_\_  
Agent Contact Person: \_\_\_\_\_  
Agent Contact Phone: \_\_\_\_\_

**Part C: Preferred Method of Delivery** (please select a method and provide required information)

Email: \_\_\_\_\_ Pickup at Wheatland County Office: \_\_\_\_\_  
Mail (address if different then Assessment notice): \_\_\_\_\_

**Part D: Acknowledgement and Certification**

By Signing below, I acknowledge and certify that:

I am the assessed person or a legally authorized officer of the assessed person as indicated in Part A of this form.

I understand that, I am only requesting the current property assessment information used for the current tax year (i.e. 2022 assessment used for 2023 tax year) pertaining to the property roll number identified in Part A.

Signature of Assessed Person/Legally Authorized Officer: \_\_\_\_\_

Printed Name of Signatory Person: \_\_\_\_\_

Title/Position of Authorized Officer (if applicable): \_\_\_\_\_

Date: \_\_\_\_\_