Councillor Timesheets and Expense Reports

Application

Councillor

Please provide the details of the person the claim should be paid out to

Councillor *
KLASSEN, SCOTT

Email *
scott.klassen@wheatlandcounty.ca

Timesheet (?)

Date *	Description *	GL Table	ASB KM	KM	Time Spent Per Diem (?) *	Partial *
07-Jul-26	01- Council Meeting	COUNCIL		58	◉ Full Day ○ Partial	
07-Jul-26	Other Committees - Approved by Policy	COMMITTEES		48	○ Full Day ◉ Partial	○ 0.25 ○ 0.50 ○ 0.75 ◉ 1.00
08-Jul-26	02 - MPC Meeting	MUNICIPAL PLANNING COMMISSION		29	○ Full Day ◉ Partial	○ 0.25 ◉ 0.50 ○ 0.75 ○ 1.00
08-Jul-26	03 - ASB Meeting	AG SERVICE BOARD	29		○ Full Day ◉ Partial	○ 0.25 ◉ 0.50 ○ 0.75 ○ 1.00
14-Jul-26	03 - ASB Meeting	AG SERVICE BOARD	58		○ Full Day ◉ Partial	○ 0.25 ○ 0.50 ○ 0.75 ◉ 1.00
15-Jul-26	03 - ASB Meeting	AG SERVICE BOARD	58		◉ Full Day ○ Partial	

Date *	Description *	GL Table	ASB KM	KM	Time Spent Per Diem (?) *	Partial *
16-Jul-26	03 - ASB Meeting	AG SERVICE BOARD	58		○ Full Day ◉ Partial	○ 0.25 ○ 0.50 ○ 0.75 ◉ 1.00
21-Jul-26	WADEMSA	COMMITTEES		58	○ Full Day ◉ Partial	○ 0.25 ○ 0.50 ○ 0.75 ◉ 1.00

Timesheet Calculations

Description	GL	Quantity	Rate	Total
AG. SERVICE BOARD - FULL	2-62-11-2155-00	1.00	$279.39	$279.39
AG SERVICE BOARD - PARTIAL	2-62-11-2155-00	2.50	$137.70	$344.25
COMMITTEES - FULL	2-11-00-2155-00	0.00	$279.39	$0.00
COMMITTEES - PARTIAL	2-11-00-2155-00	2.00	$137.70	$275.40
CONFERENCE - CONVENTION - FULL	2-11-00-2155-00	0.00	$279.39	$0.00
CONFERENCE - CONVENTION - PARTIAL	2-11-00-2155-00	0.00	$137.70	$0.00
COUNCIL - FULL	2-11-00-2155-00	1.00	$279.39	$279.39
COUNCIL - PARTIAL	2-11-00-2155-00	0.00	$137.70	$0.00
MUNICIPAL PLANNING COMMISSION - FULL	2-61-00-2153-00	0.00	$279.39	$0.00
MUNICIPAL PLANNING COMMISSION - PARTIAL	2-61-00-2153-00	0.50	$137.70	$68.85

Honorarium Calculations

Description *	GL	Rate
COUNCIL HONORARIUM-REEVE	2-11-00-2151-00	$3,494.73

Timesheet Total

$4,742.01

Expense Details

Submission with Receipts

Reimbursable costs *	GL	Date *	Total *	GST	Net	Upload Receipt *

Submission with Flat Rates

Travel costs-flat rate *	GL	Date *	Description	Rate	Total	GST	Net

Mileage

Mileage Type	GL	Total KM	Total KM above 5000	Rate	Rate 2	Total
ASB Mileage	2-62-11-2211-00		203	$0.72	$0.67	$136.01
Other Mileage	2-11-00-2211-00		193	$0.72	$0.67	$129.31

Total Expense

$265.32

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