

WHEATLAND COUNTY - COUNCIL TIMESHEET - 2025

COUNCILLOR: Donna Biggar
April 2025

EMPLOYEE ID: 10048



DATES	DESCRIPTION	ASB KM	KM	FULL DAY PER DIEM	PARTIAL DAY PER DIEM	DESCRIPTION/RESOLUTION
01	01- Council Meeting		64	1		
02						
03						
04						
05						
06						
07	WADEMSA		64		1	
08	02 - MPC Meeting		64		1	
09						
10						
11						
12						
13						
14						
15	01- Council Meeting		64	1		
16						
17						
18						
19						
20						
21						
22						
23	WFCSS		64		1	
24						
25						
26						
27						
28						
29						
30						
TOTALS		-	320.00	2.00	3.00	

DESCRIPTION	GL	QTY	RATE	TOTAL
AG SERVICE BOARD - PARTIAL	2-62-11-2153-00	-	136.57	-
AG. SERVICE BOARD - FULL	2-62-11-2153-00	-	273.14	-
COMMITTEES - PARTIAL	2-11-00-2155-00	2.00	136.57	273.14
COMMITTEES - FULL	2-11-00-2155-00	-	273.14	-
COUNCIL - PARTIAL	2-11-00-2155-00	-	136.57	-
COUNCIL - FULL	2-11-00-2155-00	2.00	273.14	546.28
MUNICIPAL PLANNING COMMISSION - PARTIAL	2-61-00-2153-00	1.00	136.57	136.57
MUNICIPAL PLANNING COMMISSION - FULL	2-61-00-2153-00	-	273.14	-
CONFERENCE, CONVENTION - PARTIAL	2-11-00-2155-00	-	136.57	-
CONFERENCE, CONVENTION - FULL	2-11-00-2155-00	-	273.14	-
COUNCIL HONORARIUM-REEVE	2-11-00-2151-00	-	3,416.50	-
COUNCIL HONORARIUM-DEPUTY REEVE	2-11-00-2151-00	-	2,862.13	-
COUNCIL HONORARIUM-COUNCIL	2-11-00-2151-00	1.00	2,856.22	2,856.22
TOTAL				3,812.21

Councillor Signature:

Approved by:

COUNCIL/BOARD MEMBER EXPENSE REPORT

DATE : April 2025
 EMPLOYEE: Donna Biggar
 DEPARTMENT: LEGISLATIVE

VENDOR # : _____
 CHEQUE # : _____

		Please fill in date of travel						Total	GST	Net
Reimbursable costs	GL									
Travel/Flight	2-11-00-2211-00							-	-	-
Lodging	2-11-00-2213-00							-	-	-
Meals	2-11-00-2212-00							-	-	-
Parking/Auto Rental/Taxi	2-11-00-2214-00							-	-	-
Other X ASB Conf_____	2-11-00-2235-00							-	-	-
Total Travel and Other Costs- From Receipts								-	-	-
Travel costs-flat rate	GL	Dates	Description	Rate	Days/KM	Total	GST	Net		
Lodging	2-11-00-2213-00			130.00		-	-	-		
Meals	2-11-00-2212-00			60.00		-	-	-		
Breakfast	2-11-00-2212-00			10.00		-	-	-		
Lunch	2-11-00-2212-00			20.00		-	-	-		
Dinner	2-11-00-2212-00			30.00		-	-	-		
Conference	2-11-00-2214-00			50.00		-	-	-		
ASB Milage	2-62-11-2211-00			0.72	-	-	-	-		
Other Milage	2-11-00-2211-00			0.72	320.00	230.40	10.97	219.43		
Total Per Diem and Mileage Costs						230.40	10.97	219.43		

EMPLOYEE SIGNATURE: _____
 SUPERVISOR SIGNATURE: _____

TOTAL NET EXPENSES	219.43
GST	10.97
TOTAL REIMBURSEMENT	230.40

** A \$100 allowance per month for cellular phone has been added to each councilor's pay through payroll. **