

COUNCIL/BOARD MEMBER EXPENSE REPORT

DATE : July 2024

VENDOR # : _____

EMPLOYEE: Scott Klassen

CHEQUE #: _____

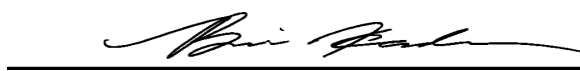
DEPARTMENT: LEGISLATIVE

		<i>Please fill in date of travel</i>						Total	GST	Net
Reimbursable costs	GL									
Travel/Flight	2-11-00-2211-00						-	-	-	
Lodging	2-11-00-2213-00						-	-	-	
Meals	2-11-00-2212-00						-	-	-	
Parking/Auto Rental/Taxi	2-11-00-2214-00						-	-	-	
Other <u>ASB Conf</u>	2-62-11-2236-00						-	-	-	
Total Travel and Other Costs- From Receipts							-	-	-	
Travel costs-flat rate	GL	Dates	Description	Rate	Days/KM	Total	GST	Net		
Lodging	2-11-00-2213-00			130.00		-	-	-		
Meals	2-11-00-2212-00			60.00		-	-	-		
Breakfast	2-11-00-2212-00			10.00		-	-	-		
Lunch	2-11-00-2212-00			20.00		-	-	-		
Dinner	2-11-00-2212-00			30.00		-	-	-		
Conference	2-11-00-2214-00			50.00		-	-	-		
ASB Milage	2-62-11-2211-00			0.70	-	-	-	-		
Other Milage	2-11-00-2211-00			0.70	356.00	249.20	11.87	237.33		
Total Per Diem and Mileage Costs							249.20	11.87	237.33	

EMPLOYEE SIGNATURE: _____



SUPERVISOR SIGNATURE: _____



TOTAL NET EXPENSES	237.33
GST	11.87
TOTAL REIMBURSMENT	249.20

** A \$100 allowance per month for cellular phone has been added to each councilor's pay through payroll. **