

# WHEATLAND COUNTY - COUNCIL TIMESHEET - 2022

COUNCILLOR: Donna Biggar  
April 2022

EMPLOYEE ID: 10048



DATES	DESCRIPTION	ASB KM	KM	FULL DAY PER DIEM	PARTIAL UP TO 4 HOURS DAYTIME	PARTIAL UP TO 4 HOURS EVENING	DESCRIPTION/RESOLUTION
01							
02							
03							
04							
05	01- Council Meeting		64	1			
06	Other Conference			1			Economic Developers Alberta Conference Resolution No. CM-2022-02-72
07	Other Conference			1			Economic Developers Alberta Conference Resolution No. CM-2022-02-72
08	Other Conference				1		Economic Developers Alberta Conference Resolution No. CM-2022-02-72
09							
10							
11							
12	02 - MPC Meeting				1		
13							
14							
15							
16							
17							
18							
19	01- Council Meeting		64	1			
20							
21							
22							
23							
24							
25							
26							
27	WFCSS					1	
28							
29							
30							
<b>TOTALS</b>		-	128.00	4.00	2.00	1.00	

DESCRIPTION	GL	QTY	RATE	TOTAL
AG SERVICE BOARD - PARTIAL EVENING	2-62-11-2155-00	-	187.52	-
AG SERVICE BOARD - PARTIAL DAYTIME	2-62-11-2155-00	-	128.29	-
AG. SERVICE BOARD - FULL	2-62-11-2155-00	-	256.58	-
COMMITTEES - PARTIAL EVENING	2-11-00-2155-00	1.00	187.52	187.52
COMMITTEES - PARTIAL DAYTIME	2-11-00-2155-00	-	128.29	-
COMMITTEES - FULL	2-11-00-2155-00	-	256.58	-
COUNCIL - PARTIAL EVENING	2-11-00-2155-00	-	187.52	-
COUNCIL - PARTIAL DAYTIME	2-11-00-2155-00	-	128.29	-
COUNCIL - FULL	2-11-00-2155-00	2.00	256.58	513.16
MUNICIPAL PLANNING COMMISSION - PARTIAL EVENING	2-61-00-2153-00	-	187.52	-
MUNICIPAL PLANNING COMMISSION - PARTIAL DAYTIME	2-61-00-2153-00	1.00	128.29	128.29
MUNICIPAL PLANNING COMMISSION - FULL	2-61-00-2153-00	-	256.58	-
CONFERENCE, CONVENTION - PARTIAL EVENING	2-11-00-2155-00	-	187.52	-
CONFERENCE, CONVENTION - PARTIAL DAYTIME	2-11-00-2155-00	1.00	128.29	128.29
CONFERENCE, CONVENTION - FULL	2-11-00-2155-00	2.00	256.58	513.16
COUNCIL HONORARIUM-REEVE	2-11-00-2151-00	-	3,209.36	-
COUNCIL HONORARIUM-DEPUTY REEVE	2-11-00-2151-00	-	2,688.60	-
COUNCIL HONORARIUM-COUNCIL	2-11-00-2151-00	1.00	2,683.05	2,683.05
<b>TOTAL</b>		<b>ERR</b>		<b>4,153.47</b>

Councillor Signature:

Approved by:

## COUNCIL/BOARD MEMBER EXPENSE REPORT

DATE : April 2022  
 EMPLOYEE: Donna Biggar  
 DEPARTMENT: LEGISLATIVE

VENDOR # : \_\_\_\_\_  
 CHEQUE # : \_\_\_\_\_

		Please fill in date of travel								
Reimbursable costs	GL	Apr 6/22	Apr 7/22					Total	GST	Net
Travel/Flight	2-11-00-2211-00							-	-	-
Lodging	2-11-00-2213-00	419.40	419.40					838.80	38.48	800.32
Meals	2-11-00-2212-00							-	-	-
Parking/Auto Rental/Taxi	2-11-00-2214-00							-	-	-
Other <u>ASB Conf</u>	2-62-11-2236-00							-	-	-
<b>Total Travel and Other Costs- From Receipts</b>								<b>838.80</b>	<b>38.48</b>	<b>800.32</b>
Travel costs-flat rate	GL	Dates	Description	Rate	Days/KM	Total	GST	Net		
Lodging	2-11-00-2213-00			130.00		-	-	-		
Meals	2-11-00-2212-00			60.00		-	-	-		
Breakfast	2-11-00-2212-00			10.00		-	-	-		
Lunch	2-11-00-2212-00			20.00		-	-	-		
Dinner	2-11-00-2212-00			30.00		-	-	-		
Conference	2-11-00-2214-00			50.00		-	-	-		
ASB Milage	2-62-11-2211-00			0.61	-	-	-	-		
Other Milage	2-11-00-2211-00			0.61	128.00	78.08	3.72	74.36		
<b>Total Per Diem and Mileage Costs</b>							<b>78.08</b>	<b>3.72</b>	<b>74.36</b>	

EMPLOYEE SIGNATURE: \_\_\_\_\_  
 SUPERVISOR SIGNATURE: \_\_\_\_\_

<b>TOTAL NET EXPENSES</b>	<b>874.68</b>
<b>GST</b>	<b>42.20</b>
<b>TOTAL REIMBURSEMENT</b>	<b>916.88</b>

\*\* A \$100 allowance per month for cellular phone has been added to each councilor's pay through payroll. \*\*



1 Centennial Drive, P.O. Box 249, Kananaskis, Alberta T0L 2H0  
 (403) 591-7711 (403) 591-7770 FAX

Economic Developers Alberta  
 Donna Biggar  
 242006 Range Road 243  
 Wheatland County AB T1P2C4  
 Canada

Room: 3043  
 Folio: 208196  
 Cashier: 62  
 Arrival: 04-06-22  
 Departure: 04-08-22

Group: Economic Developers 2022

Date	Description	Additional Information	Charges	Credits
04-06-22	Room Charge		359.00	
04-06-22	Destination Marketing Fee (DMF)		10.77	
04-06-22	Tourism Levy		14.79	
04-06-22	Rooms - Federal Tax - GST		18.49	
04-06-22	Group Resort Fee		25.00	
04-06-22	Fee Federal Tax		1.25	
04-06-22	Fee Tourism Levy		1.00	
04-06-22	Group Resort Fee		-10.00	
04-06-22	Fee Federal Tax		-0.50	
04-06-22	Fee Tourism Levy		-0.40	
04-07-22	Room Charge		359.00	
04-07-22	Destination Marketing Fee (DMF)		10.77	
04-07-22	Tourism Levy		14.79	
04-07-22	Rooms - Federal Tax - GST		18.49	
04-07-22	Group Resort Fee		25.00	
04-07-22	Fee Federal Tax		1.25	
04-07-22	Fee Tourism Levy		1.00	
04-07-22	Group Resort Fee		-10.00	
04-07-22	Fee Federal Tax		-0.50	
04-07-22	Fee Tourism Levy		-0.40	
04-08-22	Visa	XXXXXXXXXXXX9386	XX/XX	838.80

<b>GST Summary</b>	
Registration No: 812225324	
Room	36.98
F&B	0.00
Other	53.82
<b>Total</b>	<b>90.80</b>

Total	838.80	838.80
Balance Due	0.00	CDN

Guest Signature: \_\_\_\_\_

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.